

GROWING TOGETHER

Registration Guidance



This guidance outlines the registration process for mentors and mentees participating in the Growing Together Mentorship Initiative. Following these steps ensures proper enrollment, recognition, and tracking of professional development activities.

Who Needs to Register

- **Mentors:** Anyone seeking to participate as a Mentor or Early Career Mentor must register through the program portal. Registration is required to receive credit for participating as a Growing Together Mentor.
- **Mentees:** Only mentees participating in the New Employee Onboarding Program – Phase 4 or in a 3-Month mentorship pairing need to register.

Registration Process

1. Access the Portal: [Navigate to the Growing Together Registration Portal to begin registration.](#)
2. Complete Registration Form: Provide your personal information, professional role, and areas of expertise or learning goals.
3. Agree to Program Requirements (approx. 15–20 minutes): All participants must acknowledge and agree to the following expectations:
 - Uphold the Ethical Code of Conduct
 - Commit to professional development requirements, including tracking and reporting hours
 - Complete required mentoring activities and leadership responsibilities
 - Participate in program evaluations, such as:
 - 3-Month Mentorship Program
 - New Employee Onboarding – Phase 4
 - Multi-Event Mentoring
 - Provide Growing Together Mentor Evaluations to report on support, resources, and program impact

Why Registration Matters

- Ensures proper credit and recognition for professional development activities.
- Supports effective mentor-mentee pairing based on skills, goals, and interests.
- Provides data to evaluate and improve the program for future participants.
- Confirms participant commitment to program expectations and ethical standards.

Next Steps After Registration

- Mentors will be contacted with pairing information and guidance for initiating the mentorship.
- Mentees will receive confirmation and instructions on participating in scheduled mentorship activities.
- Both registered mentors and mentees will have access to program resources, tools, and evaluation forms to guide their experience.